



# BC FERRY & MARINE WORKERS' UNION

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March 1, 2019

Jonathan-Buxton-Carr, Chair  
BCFMWU Education Committee

Dear Jonathan:

## Education Committee Chair Mandate Letter

I am honoured that you have agreed to serve as the Chair of Education Committee.

The mission of the BCFMWU is to strengthen and uphold collective rights and benefits and educate and organize our members. By doing this effectively, we intend to be the leading marine union in Canada. In your role as Chair of the Committee, you must:

- Encourage forward-looking, progressive behaviour;
- Uphold fairness in all that you do;
- Establish trust and respect in your relationships;
- Respect and celebrate diversity amongst our members and the communities in which we operate;
- Support opportunities for further education; and
- Strive for meaningful engagement with our members and the public.

As a Committee, your overarching goal will be to ensure the BCFMWU is providing the highest quality labour education to our membership in a fair, accessible, and cost effective way. Our members require education that meets our mission and reflects our values; specifically, **we must ensure our members are empowered to uphold their collective rights and benefits.**

To do this, your top priorities will be:

- Draft and submit a budget to the Provincial Executive in consultation with the Secretary-Treasurer and Office Manager.
- Reviewing established BCFMWU courses annually, reporting your findings and recommendations to the Provincial Executive.
- Liaising with LROs in the development of new materials and courses.
- Selecting courses and participants for external education, like the CLC Harrison Winter School, assessing the merits of that education, reporting your findings and recommendations to the Provincial Executive.
- Working with other Committee Chairs, staff, and affiliated partners to explore new education opportunities, reporting your findings and recommendations to the Provincial Executive.

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### AFFILIATED WITH:

BC Federation of Labour

BC Government & Service Employees' Union

Canadian Labour Congress

National Union of Public & General Employees

International Transport Workers' Federation



- Working with other Committee Chairs, staff, and affiliated partners to explore member to member education opportunities, reporting your findings and recommendations to the Provincial Executive.
- Draft and present a written report to the Provincial Executive quarterly in reference to the above.
- Draft a final report for presentation at the Constitutional Convention outlining your process, goals, successful outcomes and experience.

As a member of this Committee, you are asked to be aware and fully compliant with the BCFMWU *Constitution* and *Financial Guide*. You will be provided with copies of these. Notwithstanding the above, you are advised to review and adopt your own Terms of Reference.

Should you have any questions regarding your responsibilities, please contact me, our Secretary-Treasurer, or our Office Manager.

I know we can count on you to fulfill the important responsibilities entrusted in you. In turn, please know that you can count on us to support you every day in your role as Education Committee Chair.

Yours truly,

**BC FERRY & MARINE WORKERS' UNION**

A handwritten signature in black ink, appearing to read 'GJM', with a long horizontal flourish extending to the right.

Graeme Johnston  
Provincial President