



Master

JD017

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Job description – Master

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1 Training and certification requirements

The training and certification requirements for the Master are specified in the Crew Qualification Matrix [PR707](#).

2 The Master’s assigned duties and responsibilities

1. Exercising overall command and responsibility onboard unless otherwise stipulated by law.
2. To be Furetank’s representative onboard and has the overriding authority (ref. [PR010](#)).
3. General duties and responsibility according to the National Maritime regulations, and where applicable also according to the Vessel Safety Act and the Vessel Safety Ordinance.
4. Responsible for implementing the Health, Safety, Quality and Environmental Policy (ref. [PL001](#)).
5. The Master is the ship SSO (Ship Security Officer).
6. Responsible for carrying out inspections, tests and exercises according to the planned maintenance system K-Fleet and the Company’s FMS.
7. Responsible for the management of the vessel’s class & statutory certificates and associated records. When the vessel is provided with electronic class & statutory certificates (ref. to [WI225](#)).
8. Conducts the “Master’s yearly review of the Safety Management System (SMS)” at least once per year (ref. to [PR447](#)).
9. Management of the radio station and responsibility for documentation.
10. Management and reporting the ship’s cash account.
11. Ensure that joining crew carries the original copies of their authorisations and certificates as well that they are valid throughout their planned assignment onboard. (When a new authorisation or certificate is received; Master is to scan and send to Furetank Personnel Administrator).
12. It is the Master’s responsibility to verify that the persons handling articles of food onboard the vessel are certified and qualified for the job.
13. Master is responsible to ensure that crew members have the required Seably CBT (Computer Based Training) up-to date as per [PR707](#).
14. Responsible for leading, motivating and developing the crew onboard.
15. Responsible for ensuring the daily work is efficient, safe and to complies with regulations such as Flag, STCW and MLC.
16. Each crewmember is responsible to complete the daily rest- and work hours in SeaManager.
17. The Master is responsible for ensuring that records for work- and rest hours are maintained and that all crew members are complying with rest hour requirements set out by STCW and MLC 2006. The Master shall immediately notify management if the crew members do not receive adequate periods of rest, particularly where voyages are short or where workloads are high.
18. Responsible for ensuring that new employees receive an introduction to the onboard procedures and the Company’s safety management system - FMS.
19. Responsible for ensuring each joining crew member received the appropriate familiarisation as per [FM001](#) and [FM036](#).
20. Maintaining daily contact with Furetank and the Charterers.
21. Responsible for making purchases for the vessel in consultation with Furetank.
22. Responsible for the onboard medical care and ship’s pharmacy, including supplies of pharmacy (ref. [PR049](#)).
23. Overall responsible for the deck maintenance.
24. Review and approve the passage plan.
25. Complete the night order book with relevant information and instructions each night while at sea.



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26. The Master is responsible for reporting to the Company regarding any maintenance and repair requirements, as well as deficiencies of the ship's safety and environmental protection equipment.
27. The Master must brief outside contractors on the safety and environmental protection requirements to be observed when working onboard the ship
28. Master is to ensure that **Bridge** Officers receive additional ship handling training, as appropriate to the Officer's previous experience. This training shall be recorded (ref. [FM106](#)).
29. Master is responsible for the safety of life and safety of the vessel; this takes precedence over all other conditions. (ref. [PR010](#)).
30. Perform dynamic navigational assessments every 3rd month.
31. Responsible for carrying out periodical inspection of accommodation and galley spaces in accordance with MLC 2006 requirements (ref. to [PR503](#)).
32. Overall responsible for the working environment and occupational health onboard. (ref. [PR042](#)).

3 Specific duties and responsibilities essential for safety at sea and environmental protection

1. Duties in accordance with the vessel's Muster Lists.
2. Duties according to the SMPEP or SOPEP.
3. Promote the concept of Furetank's Safety and Environmental excellence.

4 Company-specific training and education for the position

1. Introduction, training and education onboard prior to taking up the position, covering a period of 3-7 days as an extra member of the crew.
2. Introduction to and training in the vessel's Safety Management System utilising Furetank's Familiarisation forms as defined in [FM036](#).

5 Authorisation

To make purchases up to SEK 10,000 for the vessel without first having to consult with the Company.