



**Overview:** Established in St. John's 2015, Altera (Atlantic) Management ULC (formally Teekay (Atlantic) Management ULC) was developed from a regional shipping company into one of the world's largest marine energy, transportation, storage, and production companies. Altera (Atlantic) Management ULC nature of business is the provision of crude oil marine transportation services and the operation/management of crude oil shuttle tankers operating on the East Coast of Canada.

**Altera (Atlantic) Management ULC currently accepting resumes for the below position working offshore Newfoundland, Canada. This a contact position for 6 months with a 12-hour workday.**

**Vessel:** Scott Spirit

**Position - Two requirements:** 1<sup>st</sup> Engineer

**Annual Salary:** \$170,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### Summary

The 1<sup>st</sup> Engineer is responsible for the management, maintenance, and operation of shipboard engineering systems and equipment. representing, enforcing Company policies and procedures to the crew, clients, sub-contractors, and duly authorized authorities as directed by the Chief Engineer.

### Mandatory Qualifications and Experience

- 6+ years experience in rank
- Bahamas Engineer Class 2 Endorsement
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate
- Training in the following specialized systems:
  - Telemetry Technician Course
  - High Voltage for Engineers
  - K-POS Maintenance Course
  - Dynamic Positioning relevant courses: Artemis, BLOM, DGPS/DARPS Maintenance
  - Pusnes BLS 5th generation Technical Course
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.
- Experience in working with NSE (Planned Maintenance System)

### Responsibilities

- Report any unsafe acts or failure to comply with regulations and/or company procedures to the Master.
- Company policies and procedures are followed to provide a safe working environment and minimize the potential for pollution.
- Working with, demonstrating, and encouraging all personnel to always enforce safety awareness.
- Execute Chief Engineer's orders and reporting to that effect.
- Consult daily with the Chief Engineer concerning the work necessary for the maintenance and upkeep of the engine department and taking part in the shipboard management meetings.
- Supervise all engine staff, workshop, stores, maintenance, and repairs.
- Assist Chief Engineer in training of junior officers, cadets, and ratings in all aspects of engine room operation, best practices, safety, and pollution prevention.
- Work closely with the Chief Engineer to ensure that the expenditures are within the limits of the approved budget.
- Perform all duties as per job description.
- Perform any other duties as required by the Master or Chief Engineer.

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**Vessel:** Scott Spirit

**Position - Two requirements:** 2<sup>nd</sup> Engineer

**Annual Salary:** \$130,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The 2<sup>nd</sup> Engineer is the vessel's designated Safety Officer and Safety Representative. Under the supervision of the 1<sup>st</sup> Engineer, the 2<sup>nd</sup> Engineer is responsible for the planning and supervision of preventive maintenance activities and repairs to the ship's machinery, equipment, and systems. Responsibilities include the preventive maintenance and maintenance of the main engine and propulsion system and the supervision of the maintenance of the auxiliary machinery.

### **Mandatory Qualifications and Experience**

- 2+ years experience on a Shuttle Tanker
- Bahamas Engineer Class 4 Endorsement
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- Safety Officer Certificate
- STCW Marien Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities:**

- Reporting any unsafe acts or failure to comply with regulations and/or company procedures to the Master.
- Perform watches as advised by the Chief Engineer
- Responsible for the safe, efficient, and economical operation of all vessel machinery and equipment including maintaining Engine Room Watchkeeping duties
- Monitor bunkers, lubricants and maintain spare parts and inventory
- Ensuring the condition and maintenance of machinery as per job description
- Review and sign off the Engine Room Logbook
- Maintain and update the Plan Maintenance System in accordance to company policies
- Supervise and train the Oiler, Wiper, or other engine room personnel on watch keeping, operational, and maintenance duties
- Allocated tasks as directed by the Chief Engineer

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**Vessel:** Scott Spirit

**Position- Two requirements:** 2<sup>nd</sup> Officer /SDPO

**Annual Salary:** \$130,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

Second Officer/SDPO required stand bridge watches, operate, and navigate the vessel safely. Second Officer/SDPO should have specific knowledge to the maintenance requirements of the bridge equipment and is the Senior Dynamic Positioning Officer.

### **Mandatory Qualifications and Experience**

- 4+ years experience in rank
- Bahamas Chief Officer (COC), Class 2
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- Unlimited Dynamic Positioning Operator Certificate
- Current Dynamic Positioning – Offshore Loading Certificate
- HLO Certificate
- Bahamas GOC Endorsement
- Marine Medical Health Certificate
- STCW Marine Emergency Duties
- STCW Marine Medical Care
- STCW Ship Personnel with Designated Security Duties
- Bridge Resource Management Certificate
- Pusnes BLS 5th generation Operator Course
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Perform watches at sea as advised by the Master, and Port watches according to operational requirements with safe navigation.
- In charge of all bridge equipment operation / maintenance records and notifying the Master in case of any noted defect(s).
- Performing cargo watches in port as per instructions from Chief Officer.
- Taking part in training the junior DPO all senior DPO duties, such as but not limited to: Firefighting equipment, PTW, JHA, PMS, DP operations, safety officer duties and position related documentation.
- Acting as the Safety Officer (SO) on board and responsible for all duties related to this role
- Comply with all company policies and procedures and regulatory requirements
- Responsible for carrying out regular inspections
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position - Two requirements:** 2<sup>nd</sup> Officer

**Annual Salary:** \$120,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

Second Officer required stand bridge watches, operate, and navigate the vessel safely. The Second Officer should have specific knowledge to the maintenance requirements of the bridge equipment.

### **Mandatory Qualifications and Experience**

- 2+ years experience on a Shuttle Tanker
- Bahamas Mate (OOW) Endorsement
- Unlimited Dynamic Positioning Operator Certificate
- Current Dynamic Positioning – Offshore Loading Certificate
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- Bahamas GOC Endorsement
- Marine Medical Health Certificate
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- STCW Fast Rescue Boat Certificate
- Bridge Resource Management Certificate
- Pusnes BLS 5th generation Operator Course
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Perform watches at sea as advised by the Master, and Port watches according to operational requirements with safe navigation.
- In charge of all bridge equipment operation / maintenance records and notifying the Master in case of any noted defect(s).
- Performing cargo watches in port as per instructions from Chief Officer.
- Comply with all company policies and procedures and regulatory requirements
- Responsible for carrying out regular inspections
- Other duties assigned
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position – One requirement:** 3<sup>rd</sup> Engineer

**Annual Salary:** \$120,000

**Rotation:** Approximately 6 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The 3<sup>rd</sup> Engineer is responsible for the planning and supervision of preventive maintenance activities and repairs to the ship's machinery, equipment, and systems.

### **Mandatory Qualifications and Experience**

- 1+ years experience on a Shuttle Tanker
- Bahamas Engineer Class 4 Endorsement
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- STCW Basic Safety
- STCW Survival craft other than a fast rescue craft
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities:**

- Perform watches as advised by the Chief Engineer
- Responsible for the safe, efficient, and economical operation of all vessel machinery and equipment including maintaining Engine Room Watchkeeping duties
- Be thoroughly familiar with all onboard firefighting and lifesaving equipment and installations.
- Ensuring the condition and maintenance of machinery as per job description
- Review and sign off the Engine Room Logbook
- Maintain and update the Plan Maintenance System in accordance to company policies
- Supervise and train the Oiler, Wiper, or other engine room personnel on watch keeping, operational, and maintenance duties
- Allocated tasks as directed by the Chief Engineer

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**Vessel:** Scott Spirit

**Position - Two requirements:** 3<sup>rd</sup> Officer

**Annual Salary:** \$105,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

Third Officer required stand bridge watches, operate, and navigate the vessel safely. Third Officer should have specific knowledge to the maintenance requirements of the bridge equipment.

### **Mandatory Qualifications and Experience**

- 1+ years experience in rank
- Bahamas Mate (OOW) Endorsement
- Dynamic Positioning Induction Certificate
- Current Dynamic Positioning – Offshore Loading Certificate
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- Bahamas GOC Endorsement
- Marine Medical Health Certificate
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- STCW Fast Rescue Boat Certificate
- Bridge Resource Management Certificate
- Pusnes BLS 5th generation Operator Course
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Perform watches at sea as advised by the Master, and Port watches according to operational requirements with safe navigation.
- Checking and maintaining all firefighting and life-saving appliances.
- Maintaining all flags, navigational shapes, visual signaling equipment, binoculars, and ship's bell, gong, and manual foghorn.
- Performing cargo watches in port as per instructions from Chief Officer.
- Comply with all company policies and procedures and regulatory requirements
- Responsible for carrying out regular inspections
- Other duties assigned
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position - Six requirements:** Able-Bodied Seaman

**Annual Salary:** \$85,000

**Rotation:** Approximately 6 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Able-Bodied Seaman participates in all jobs and tasks in connection with safety of own vessel or the other and/or persons and/or environment as directed by the person in charge. He/she must be familiar with all Company procedures, including the Safety Management System, applicable to appointed duties. He/she is the designated Helmsman and shall steer the ship in and out of ports or as directed by the OOW.

### **Mandatory Qualifications and Experience**

- 3+ years experience as Able-Bodied Seaman on a Shuttle Tanker
- Watchkeeping Bridge Endorsement (COC)
- AB Seafarer Certificate of Competency
- STCW Basic Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Knowledge of Dynamic Positioning Vessel operations
- Marine Medical Health Certificate
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Keeps watch as directed by the Bosun.
- Proficient in all mooring/rigging operations
- Proficient in the maintenance of deck equipment
- Taking part in emergency and occupational onboard training such as, the use of self-contained breathing apparatus, firefighting, and man overboard exercises.
- Skills including but not limited to seamanship, deck work experience, and proficient Helmsman.
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position - two requirements:** Assistant Electrician

**Annual Salary:** \$120,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

Assisting and performing (under ETO supervision) electrical maintenance functions

### **Mandatory Qualifications and Experience**

- 2+ years experience as Assistant Electrician preferred
- Bahamas Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate
- Training in the following specialized systems:
  - DP Maintenance Course K-Pos Kongsberg
  - High Voltage Certificate
  - Hipap Technical Course
  - Dynamic Positioning relevant courses: Artemis, BLOM, DGPS/DARPS Maintenance
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Treat safety and environmental compliance as a top priority
- Reporting any unsafe acts or failure to comply with regulations and/or company procedures to the Master
- Reporting to the ETO and Chief Engineer
- Familiarization and understanding of the ship's systems and equipment.
- Assisting during maintenance of all electric generators, electric motors, switchboards and switchgears.
- Assisting responsible officers in maintenance of electrical or electronic equipment, including the Radio Room or GMDSS installation, the electronic navigational equipment and the DP System with reference equipment as applicable
- Assisting during maintenance of distribution cables and associated equipment.
- Carrying out a weekly test of all battery systems on board.
- Assisting during function tests and maintenance of the automation plant together with the ETO or 1st Engineer.
- Participate in maintaining the fire detecting plant and internal communication equipment.
- Assisting during maintenance of navigation equipment in conjunction with navigation officers.
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position - Two requirements:** Bosun

**Annual Salary:** \$95,000

**Rotation:** Approximately 3 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Bosun is responsible to oversee and organize the day-to-day deck operations of the vessel. He/she must be familiar with all Company procedures, including the Safety Management System, applicable to appointed duties.

### **Mandatory Qualifications and Experience**

- 5+ years experience as Bosun on a Shuttle Tanker
- Watchkeeping Bridge Endorsement (COC)
- STCW Basic Oil Tanker Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Knowledge of Dynamic Positioning Vessel operations
- Personnel Basket Transfer Certificate
- Marine Medical Health Certificate
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Planning the daily work schedule under the purview of the Chief Officer and assigning the required work to the appropriate members of the deck crew.
- Seeing that the work assigned to the crew is completed safely and efficiently.
- Maintaining the deck of the ship and overall maintenance
- Responsible for the ship's deck stores, paint locker, Bosun store and other such areas as assigned to the Bosun by the Chief Officer
- Ensuring that the mooring operations, anchoring or the vessel is carried out efficiently
- Inform the Chief Officer of the progress of the deck work being carried out
- Being the connect between the officers and the crew regarding shipboard work
- Taking part in emergency and occupational onboard training such as, the use of self-contained breathing apparatus, firefighting, and man overboard exercises
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position – One requirement:** Chief Cook

**Annual Salary:** \$95,000

**Rotation:** Approximately 6 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Ship's Chief Cook must have the knowledge and competency required to provide ship's complement and visitors with healthy menu.

### **Mandatory Qualifications and Experience**

- 5+ years experience as a Chief Cook
- Ship's Cook Certification
- Marine Medical Health Certificate
- STCW Basic Safety
- STCW Ship Personnel with Designated Security Duties
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Supervising the work of the galley staff.
- Keeping the galley and provision rooms clean and prepared for rough weather.
- Ensure the cleanliness of the galley daily.
- Experience managing a budget and/or inventory and menu planning.
- Strong organizational, communication and interpersonal skills.
- Plan and prepare regular meals at the designated times.
- Ensure cleanliness and a high standard of food safety and sanitation throughout the galley, storeroom and freezers.
- Responsible for ordering catering supplies while remaining within budget.
- Supervise the handling of stores received while ensuring a satisfactory standard is supplied.
- Adhere to all company health and safety policies and work procedures.
- Other duties as assigned by Captain.
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position – Two requirements:** Chief Engineer

**Annual Salary:** \$220,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Chief Engineer is responsible for the administration of the engine department, for the safe, efficient, and economical operation of all machinery throughout the vessel and for the maintenance of equipment. He/she is responsible for the performance of all machinery, maintenance, inventory of stores, and personnel. This position is a leading role on board the vessel and enforces company policies and ensuring procedures are followed to provide safe working practices and a safe working environment that minimizes the potential for pollution.

### **Mandatory Qualifications and Experience**

- 6+ years experience in rank
- Bahamas Engineer Class 1 Endorsement
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- Valid Engine Room Resource Management Certificate
- STCW Marine Emergency Duties
- STCW Vessel Personnel with Security Responsibilities
- Marine Medical Health Certificate
- Training in the following specialized systems:
  - Telemetry Technician Course
  - High Voltage for Engineers
  - K-POS Maintenance Course
  - Dynamic Positioning relevant courses: Artemis, BLOM, DGPS/DARPS Maintenance
  - Pusnes BLS 5th generation Technical Course
- Experience in working with NSE (Planned Maintenance System)
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Responsible for the safe, efficient and economical operation all vessel machinery and equipment
- Report to the Master and appropriate team vessel manager on all matters concerning his / her department, which include the performance of all machinery, maintenance, inventory of stores, and personnel.
- Taking a leading role in the onboard management committee by enforcing company policies and ensuring procedures are followed to provide safe working practices and a safe working environment that minimizes the potential for pollution.
- Perform troubleshooting, problem solving as well as preventative and corrective maintenance to prevent down time while ensuring the efficient and continual functioning of the vessel.
- Maintaining close and regular contact with the Master with regards to the vessel's program and informing the Master of any problems that may arise concerning the engineering department.
- Providing technical advice and assistance to those responsible for the efficient conduct of the vessel in general.
- Being fully responsible for the operation, care and maintenance of all mechanical machinery, electrical, and electronic equipment on the vessel. Maintain and update the Plan Maintenance System in accordance to company policies.



- Understand pollution regulations and the company's objectives regarding environmental protection.
- Thorough knowledge of MARPOL, requirements of STCW Resolutions, SOLAS, Port State Conventions, Flag State, and Classification Society to the extent that they apply to the vessel.
- Ensure that the main propulsion plant and all ships auxiliary equipment is maintained.
- Monitor the relevant plant performance to enable its maintenance requirements to be properly identified.
- Ensure that all bunkering operations and the transfer of bunker and lube oils are performed safely, efficiently and in compliance with both Altera and statutory requirements.
- Available to all engineering staff at any time of the day or night and ensuring that all routine maintenance and servicing of machinery and equipment is carried out according to the manufacturer's instructions or company requirements.
- Assist with budgets for all repairs and maintenance, mechanical spares and consumable stores in cooperation with the Master and subsequently controlling costs.
- Overall responsibility for coordinating all repairs and maintenance on the vessel regardless of the department on board that requires the service.
- Ensuring that all company procedures for manned and unmanned operations are followed.
- The Master and Chief Engineer are jointly responsible for completing the budget template.

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**Vessel:** Scott Spirit

**Position – Two requirements:** Chief Officer

**Annual Salary:** \$170,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Chief Officer is responsible for the proper management of the deck department as well as the person responsible for the planning and execution of all cargo and ballast operations. They are the Designated Ship Security Officer (SSO).

### **Mandatory Qualifications and Experience**

- 6+ years experience in rank
- Chief Officer (COC), Class 2
- Bahamas Chief Mate Endorsement
- Unlimited Dynamic Positioning Operator Certificate
- Current Dynamic Positioning – Offshore Loading Certificate
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Ship Security Officer Certificate
- STCW Marine Medical Care
- Bridge Resource Management Certificate
- Marine Medical Health Certificate
- Bahamas GOC Endorsement
- Training in the following specialized systems:
  - Artemis Operator / HIPAP Operator / DGPS/DARPS Operator / BLOM / Pusnes BLS 5th generation Operator
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.
- Experience in working with NSE

### **Responsibilities**

- Organize deck crew and officers watch-keeping, routine duties and planning of rest hours in consultation with the Master.
- Plan and oversee cargo, crude oil washing, and ballast operations, ensuring the vessel meets IMO stability criteria and stress limits.
- Ensuring that all safety checks associated with cargo & ballast operations are completed and documented, with standing orders to reflect this.
- Maintain the deck, accommodation and ensure the cleanliness of assigned areas.
- Fulfill responsibilities as outlined by the computerized PMS
- Assume overall charge and documentation of inerting, tank cleaning, gas freeing, tank entry, de-sludging, tank inspection and any repair work on deck that may be required.
- All other responsibilities as outlined in the job description.

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**Vessel:** Scott Spirit

**Position - two requirements:** Electrical Technical Officer

**Annual Salary:** \$150,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

Reporting to the Chief Engineer, the Electrical Technical Officer is responsible for the maintenance and repairs of all electrical machinery and associated controls on board the vessel. He/she is to perform all planned maintenance activities in accordance with the vessel programs as instructed by the Chief Engineer.

### **Mandatory Qualifications and Experience**

- 2+ years experience as an Electrical Technical Officer
- Bahamas Electro-technical Officer Endorsement (COC) or equivalent
- STCW Basic Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate or equivalent
- Training in the following specialized systems:
  - DP Maintenance Course K-Pos Kongsberg
  - High Voltage Certificate
  - Hipap Technical Course
  - Dynamic Positioning relevant courses: Artemis, BLOM, DGPS/DARPS Maintenance
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Reporting any unsafe acts or failure to comply with regulations and/or company procedures to the Master.
- Maintaining all electric power generation, distribution, switchgear and consumers. Assisting responsible officers in the maintenance of electrical or electronic equipment, including the Radio Room or GMDSS installation, the electronic navigational equipment, and the DP System with reference equipment as applicable.
- Controlling and carrying out UPS and battery maintenance as scheduled and described in the planned maintenance system.
- Carrying out function tests and maintenance of the automation plant together with the assigned Engineer.
- Maintaining the fire-detecting plant and internal communication equipment.
- Maintaining navigation equipment in conjunction with navigation officers.
- Carrying out a weekly inspection and ensuring the correct stock of electrical spares is maintained, stored, and ordered through the established mechanism onboard.
- Calibration of plant monitoring instrumentation, and replacement at the correct intervals of PC-based control equipment memory backup batteries.
- Maintenance and repair of electrical and pneumatic control equipment and instrumentation.

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**Vessel:** Scott Spirit

**Position - One requirement:** Fitter

**Annual Salary:** \$95,000

**Rotation:** Approximately 6 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Fitter is responsible for welding, assembling, fitting and installing metal pieces in accordance to relevant work orders as directed by the 1<sup>st</sup> Engineer.

### **Mandatory Qualifications and Experience**

- 1-3 years experience as Fitter
- Engine Room Rating (COC)
- Welding Certificate
- Personnel Basket Transfer Certificate
- STCW Basic Oil Tanker Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate
- Fabrication and welding experience
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Treat safety and environmental compliance as a top priority.
- Comply with all relevant Safety and Environmental Regulations and guidelines given and report unsafe acts or failure to comply with regulations and/or company procedures to the Master.
- Perform general repairs and maintenance throughout the vessel, as directed by the 1st Engineer
- Maintain equipment and tools in good working order.
- Prepare and maintain inventory of consumable stores.
- Ensure hot work is performed in accordance with the Risk Tool Handbook
- Report any defects or problems encountered in completing allocated duties to a 1st Engineer.
- Keep the engine room, workshop, and tools clean and tidy as well as ensure that all welding and hot work equipment is properly used and is properly secured when not in use.
- Assist Duty Engineer in engine room watch keeping and perform watch keeping duties as instructed by the Chief Engineer.
- Familiar with his/her duties in an emergency and have a full understanding of, and abiding by, Company procedures, policies and instructions.
- Performing all duties outlined on the Muster List and following instructions given by the Master, including participation in emergency drills, safety exercises, and meetings.
- Demonstrate safety awareness.

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**Vessel:** Scott Spirit

**Position- Two requirements:** Master

**Annual Salary:** \$220,000

**Rotation:** Approximately 6 weeks

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Master is in command of the vessel, always, both at sea and in port. The Master is the company's management representative on board the vessel. The Master's over responsibilities include but are not limited to the safety of the crew and the safe operation of the vessel whilst at the same time responsible for protecting the owner's commercial interests. The Master has the overriding authority and responsibility to make decisions with respect to safety and pollution prevention.

### **Mandatory Qualifications and Experience**

- 6+ years experience in rank
- Bahamas Master Mariners (COC), Class 1
- Unlimited Dynamic Positioning Operator Certificate
- Current Dynamic Positioning – Offshore Loading Certificate
- Bahamas Advanced Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Vessel Personnel with Security Responsibilities
- Marine Medical Health Certificate
- Bahamas GOC Endorsement
- Training in the following specialized systems:
  - Artemis Operator / HIPAP Operator / DGPS/DARPS Operator / BLOM / Pusnes BLS 5th generation Operator
- Experience in working with NSE
- Offshore Loading experience in East Coast of Canada
- Valid Passport and must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Treat safety and environmental compliance as a top priority.
- Report any unsafe acts or failure to comply with regulations and / or company procedures to the Vessel Manager.
- Operate the vessel safely, protecting both personnel and cargo, and preserving the environment.
- Ensure the emergency procedures of the vessel are defined and maintained through planning, training, and drills.
- Ensure that all rules and regulations relating to international bodies, the Flag State, Port States, Class and Insurance Societies, are adhered to.
- Ensure that the vessel is navigated safely at all times whether at sea or in port.
- Maintain good order and discipline onboard to build the morale and co-operation of the crew.
- Manage crew relations, catering services, and welfare programs.
- Verify that all certification required by current legislation is valid and that the requirements of relevant authorities and classification societies are complied with.
- Ensure that all non-conformities, deficiencies, incidents, near misses and hazards are reported.
- Ensure that appropriate corrective actions are completed in accordance with the company requirements.



- Ensure that the lines of reporting and communication on the vessel are followed and any changes in the shipboard organization are documented.
- Ensure there is adequate supervision of all cargo handling operations.
- Promote and ensure full co-operation between all departments on board the vessel.
- All other responsibilities as outlined in the job description.

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**Vessel:** Scott Spirit

**Position - Three requirements:** Messman

**Annual Salary:** \$85,000

**Rotation:** Approximately 6 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

This Messman is responsible for assisting in area areas of the galley as directed by the Chief Cook.

### **Mandatory Qualifications and Experience**

- 1-2 years experience as a Messman
- Ship's Cook Certification
- Marine Medical Health Certificate
- STCW Basic Safety
- STCW Ship Personnel with Designated Security Duties
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Reporting to the Chief Cook for all duties.
- Performing services dedicated to officers, especially to senior officers.
- Cleaning the officer's dining tables and maintaining the hygiene and sanitation of the dining area.
- Setting the dining table and arranging clean utensils, plates, spoons, forks and knives according to correct etiquette.
- Serving the food and beverages to officers.
- Serving the food and beverages to the ship personnel for ships with common messing rooms.
- Maintaining a very high standard of personal hygiene and neatness.
- Washing and securing the dishes and utensils used by officers / ratings for ships with common messing rooms.
- Assisting in cleaning the kitchen area and cooking equipment under the supervision of the Chief Cook.
- Assisting the Chief Cook in the carrying, handling, transferring and storing of food and provisions.
- Assisting in disposing of garbage from the galley or kitchen as directed by the Chief Cook under the guidance of the officer on duty.
- Cleaning the senior officers' cabins and maintaining standard supplies, paying special attention to the Master's cabin. Changing linen, towels, and blankets under the supervision of the Chief Cook.
- Performing utility services to dependants aboard when directed by the Master.

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**Vessel:** Scott Spirit

**Position - Three requirements:** Oiler

**Annual Salary:** \$85,000

**Rotation:** Approximately 6 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Oiler performs routine maintenance, lubrication, inspections, and minor repairs on the engine room equipment and machinery as directed and instructed by the Chief Engineer.

### **Mandatory Qualifications and Experience**

- 1-3 years experience as Oiler on a Shuttle Tanker
- Engine Room Rating (COC)
- STCW Basic Tanker Safety (Oil) Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Marine Medical Health Certificate
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Able to perform routine maintenance and minor repairs on the engine room equipment and machinery
- Knowledge of lubricating oil level readings and ability for topping up as required
- Knowledge engine room systems
- Able to maintain an accurate inventory of lube oil and mechanical consumables on board
- Knowledge of fuel and oil transfers
- Taking part in emergency and occupational onboard training such as, the use of self-contained breathing apparatus, firefighting, and man overboard exercises.
- Demonstrate safety awareness

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**Vessel:** Scott Spirit

**Position - Two requirements:** Pumpman

**Annual Salary:** \$95,000

**Rotation:** Approximately 3 months

**Contract:** March 1, 2025 – August 31, 2025

### **Position Summary**

The Pumpman participates in all jobs and tasks in connection with safety of own vessel or the other and/or persons and/or environment as directed by the person in charge. He/she must be familiar with all Company procedures, including the Safety Management System, applicable to appointed duties.

### **Mandatory Qualifications and Experience**

- 5+ years experience as Pumpman on a Shuttle Tanker
- Watchkeeping Bridge Endorsement (COC)
- STCW Basic Oil Tanker Endorsement
- STCW Marine Emergency Duties
- STCW Ship Personnel with Designated Security Duties
- Knowledge of Dynamic Positioning Vessel operations
- Personnel Basket Transfer Certificate
- Norway Medical Health Certificate
- Valid Passport
- Must pass Physical, Drug Screen, Alcohol Screening and Background /Pre-Employment Screening Checks.

### **Responsibilities**

- Treat safety and environmental compliance as a top priority.
- Comply with all relevant Safety and Environmental Regulations and guidelines given and report unsafe acts or failure to comply with regulations and/or Company procedures to the Master.
- Comply with all Company safety procedures and carry out all work safely.
- Wear proper personal protective equipment (PPE) during working hours.
- Performing all duties outlined on the Muster List and following instructions given by the Master, including the participation in emergency drills, safety exercises, and meetings.
- Assist in cargo operations such as loading, discharging and tank cleaning, as directed by the Chief Officer
- Familiar with various deck piping, fire plan arrangement, location of spares, tools and equipment, firefighting and safety equipment and the proper usages.
- Prepare an inventory of cargo related consumable stores and preparing requisition as required for endorsement and approval of the Chief Officer.
- Perform any other duties as required by the Master.
- Demonstrate safety awareness.

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